

# **Benton County Commission**

**October 07, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 7, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 9/30/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Proclamation - National 4-H Week**

Missouri University Extension Council representative Amie Breshears was present as Commissioners signed a proclamation naming October 6th through October 12th, 2024, as National 4-H Week. Commissioners recognize the significant impact that 4-H has made on the youth of Benton County and expressed their continued support of this program.

## **Order/Ordinance to Authorize Property Tax Credit**

Collector David Brodersen and Assessor Jim Hansen were present as Commissioners discussed the adoption of an ordinance to authorize a property tax credit pursuant to Senate Bill 190, Senate Bill 756, to provide property tax relief on senior citizens' primary residence. District 2 Commissioner Scott Harms made the motion to adopt the Ordinance to enact the property tax credit, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Sheriff**

Sheriff Eric Knox met with Commissioners to discuss pay and benefits for his department, indicating that LAGERS is a necessity in order for him to maintain staff. Major Dean Noll was also present. Commissioners stated their concern about the buy-in process to implement LAGERS and indicated that the cost would be approximately \$850,000, plus an annual contribution fee. This cost information is based upon the study that Commissioners obtained from LAGERS that was completed in 2023, using information from fiscal year 2022.

## **LAGERS Review**

Following Sheriff Knox's exit, Commissioners reviewed the LAGERS report that was compiled in 2023. This information detailed procedures and cost of enrolling Benton County employees in this retirement system and was received on May 31, 2023. This 49-page report identified the Unfunded Actuarial Accrued Liability (UAAL) for Benton County of approximately \$850,000; this amount is required to be paid to join the pension

plan.

Currently, County employees are enrolled in the County Employees' Retirement Fund (CERF) as mandated by the State of Missouri. The cost of this retirement program is funded by each employee's salary with no contribution by the County. Participation in CERF will still be required, even if Benton County enrolls in LAGERS. If Benton County joins the LAGERS program, it is estimated that the annual cost to the County would be approximately \$500,000 per year. This is in addition to the UAAL cost. After an extensive investigation, Commissioners determined that joining LAGERS would not be financially feasible.

### **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from MFA Oil Company at a cost of \$2.66 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from Warsaw Oil Company at a cost of \$2.86 per gallon, and from Zollicker Oil Company at a cost of \$2.82 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$2.55 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from MFA Oil Company at a cost of \$2.82 per gallon, and from Zollicker Oil Company at a cost of \$2.63 per gallon; the County accepted the low bid price.

### **U.S. Army Corps of Engineers**

A telephone conference call was conducted with U.S. Army Corps of Engineers representative Bradly Wright pertaining to a road in the southwest portion of the County.

### **District Valuations**

County Clerk Susan Porterfield reported that she has received district valuations for 2024 from the assessor; valuations have been reported on Form 11A and submitted to the Missouri State Tax Commission. Districts will also be notified of these assessed valuations.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/15/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

### **Signatures**

  
Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**October 15, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 15, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/7/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Benton County Economic Development/Benton County Tourism**

Benton County Economic Development Director Jo Ann Lane and Benton County Tourism Director Lynette Stokes met with Commissioners to discuss the current guidelines and ordinance for the County lodging tax. Treasurer Rick Renno was also present. Updates were given pertaining to economic development and tourism efforts throughout the County.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report, noting that sales tax revenues are up almost 24% for the month and use tax revenues are up by 16%. The County Clerk presented monthly tax abatements for review. She also noted that budget worksheets for fiscal year 2025 are in the process of being compiled for distribution to officials. Bills were submitted for approval and payment.

## **Commissioners Absent/Bauer Avenue**

Commissioners are now absent from the Courthouse Office to meet with representatives from the Corps of Engineers and the Missouri Department of Conservation to discuss maintenance and access to Corps land off of Bauer Avenue.

## **Commissioners in Session**

Commissioners returned to the Courthouse Office at 1 p.m.

## **McClure Engineering**

McClure Engineering representative Aaron McVicker met with Commissioners to discuss right-of-way acquisitions in the Gray Avenue bridge project. Paperwork will be drafted, and landowners will be contacted. Bridge projects for fiscal year 2025 were also discussed; two bridges will be resubmitted to Missouri Department of Transportation's BRO bridge projects, being Flat Creek Bridge and Hastain Bridge.

### **Video Gaming Machines**

A County resident met with Commissioners to discuss his concerns pertaining to video gaming machines in and around Benton County and indicated that payment for winnings from these machines is not always received. The County will gather further information.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/21/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:33 p.m.

### **Signatures**

  
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Steve Daleske  
Presiding Commissioner



# **Benton County Commission**

**October 22, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 22, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 10/15/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Mike Keith Insurance, Inc.**

A telephone conference call was conducted with Mike Keith Insurance, Inc. representative Jeanie Cunningham, to discuss information pertaining to County employee health insurance benefits. Ms. Cunningham indicated that an increase in premium is anticipated but no definite figures were given. A meeting will be scheduled at a later date once cost figures have been determined.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report. The County Clerk presented a report pertaining to the workman's compensation policy for the County as received from Missouri Association of Counties, noting that the County premium has increased for 2025. Bills were submitted for approval and payment.

## **Drug and Alcohol Testing Program**

County Clerk Susan Porterfield presented the annual contract agreement for random drug and alcohol testing services, as received from Midwest Collection Specialists, Inc. District 2 Commissioner Scott Harms made the motion to renew the contract with Midwest Collection Specialists, Inc., at an annual cost of \$800, for drug and alcohol testing to be in effect from October 1, 2024 through September 30, 2025. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Executive Session**

At 9:32 a.m., District 2 Commissioner Scott Harms made the motion to enter executive session pursuant to RSMo 610.021.17. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

At 10:50 a.m., District 2 Commissioner Scott Harms made the motion to reconvene to regular session, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

**Janelle Mullen**

A group of citizens from various subdivisions within the County met with Commissioners to discuss adoption of a planning and zoning ordinance for the County. Janelle Mullen acted as spokeswoman for the group, and had previously presented information on this subject to Commissioners. Presiding Commissioner Steve Daleske stated that this topic has been discussed many times in the past, and no definitive course of action can be determined. Commissioners will reach out to the Benton County Health Department and the Department of Natural Resources in an attempt to address certain aspects of the group's concerns. The County's legal counsel will also be contacted for advice in this matter.

**Benton County Health Department**

A telephone conference call was conducted with the Benton County Health Department's environmental public health specialist Rich Hamby, to follow up with concerns of the group from various subdivisions that were brought to the Commissioner's attention. Mr. Hamby indicated that these situations are currently under investigation by the Health Department, and further information will be forthcoming.

**Firearms and Fireworks**

A County resident met with Commissioners to discuss her concerns pertaining to regulations for firearms and fireworks.

**Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 10/28/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:40 p.m.

**Signatures**  
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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

**October 28, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on October 28, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes/Executive Session Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 10/22/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

District 2 Commissioner Scott Harms made the motion to approve prior executive session minutes dated 10/22/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Road Vacation - Certain land located in KC Colony**

Commissioners met with Stephen L. and Roxann M. Barber and their attorney, Gable Dull, to consider the road vacation of certain land located in KC Colony, described as follows: A portion of Spring Road (also known as Colony Road) running parallel to the Southeast boundary of Lots 1 through 5, Block 1, KC Colony, and also parallel to the Northwest boundary of Lots 14 through 20, Block 2, KC Colony, for a total distance of 395' with a width of 40'. Opposition to this vacation was also heard at this time, with other residents indicating that the road in question is a public use area. Presiding Commissioner Daleske stated that no action will be taken by Commissioners in this petition for vacation.

## **Coroner**

Coroner Weston Miller met with Commissioners to discuss modifications to his office for fiscal year 2025.

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **Budget Amendment**

County Clerk Susan Porterfield presented information for the budget amendment; discussion was tabled at 11:30 in order to meet with Sheriff Eric Knox and Major Dean Noll.

## **Sheriff**

Sheriff Eric Knox and Major Dean Noll met with Commissioners to discuss personnel recruitment and retention. Treasurer Rick Renno and County Clerk Susan Porterfield were also present.

### **Budget Amendment**

Discussion of the budget amendment continued at 1 p.m. District 2 Commissioner Scott Harms made the motion to approve the budget amendment as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). The budget amendment was necessary due to unexpected revenues and expenditures.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/4/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1:50 p.m.

### **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**November 04, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 4, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Road Vacation - Doc's Retreat**

In accordance with the agreement between the property owners and the County Commission, this road vacation will be re-scheduled to November 12, 2024, at 11:00 a.m. The attendees were Attorney Gable Dull, James and Denise Hennessy.

## **Approval Of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated October 28, 2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes); Scott Harms (Yes); and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **County Clerk Report**

The County Clerk submitted monthly tax abatements for review. Bills were submitted for approval and payment. Monthly budget reports were presented for each department.

## **Mike Keith Insurance, Inc.**

A telephone conference call was conducted with Mike Keith Insurance, Inc., representative Jeanie Cunningham, to discuss the proposed costs of providing medical insurance for County employees for fiscal year 2025. Commissioners and the County Clerk will review the documents and reply to Mike Keith Insurance later this month.

## **Missouri Department of Transportation**

Missouri Department of Transportation representative David Sappington met with Commissioners to discuss the proposed changes to the US 65 entrance from Byrum Road on behalf of AA Propane. A telephone conference call was made to Randy Roush of AA Propane. During the telephone call, the documents provided by Mr. Sappington were emailed to Mr. Roush for his review. MODOT recommends that the entrance off Byrum Road be moved 70 feet southward to improve sight distance. After discussing this recommendation, Mr. Roush stated that he wanted to withdraw his permit request with MODOT. He will pursue other options.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/12/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes).

**Signatures**



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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**November 12, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 12, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/4/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Globe Life Insurance**

A representative of Globe Life Insurance had scheduled a meeting with Commissioners but has cancelled this appointment.

## **Officials Reports**

The Treasurer presented his weekly financial report. The County Clerk submitted bills for approval and payment. The Clerk also noted that budget worksheets are ready to be presented to officials, in order to begin the 2025 budget process. The Collector presented his distribution report as of October 31, 2024; he noted that tax statements were mailed a few weeks ago, and collections have been good.

## **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to approve the bid for Road District #1 for unleaded gasoline from Zollicker Oil Company at a cost of \$2.44 per gallon. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from Warsaw Oil Company at a cost of \$2.475 per gallon, and from MFA Oil Company at a cost of \$2.82 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for Road District #1 for diesel fuel from Zollicker Oil Company at a cost of \$2.71 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from MFA Oil Company at a cost of \$2.71 per gallon, and from Warsaw Oil Company at a cost of \$2.87 per gallon; the County accepted the bid most advantageous to the District.

## **Benton County Salvation Army**

Teresa Piersee-Watson, Kathy Sullins, and Tracy Barton spoke with Commissioners on behalf of the Benton County Salvation Army chapter, requesting resource funding for that group in the amount of \$10,000.



## **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts throughout the County.

## **Road Vacation - Doc's Retreat**

Attorney Jason Heany, of Dull and Heany Law Firm, met with Commissioners to present a petition for road vacation, described as follows: A tract of land being a portion of the platted roadway in part of Doc's Retreat, Unit 3, and located in part of the northeast quarter of Section 10, Township 40, Range 21, beginning at the northeast corner of Lot 7, Block 3; thence easterly along the north line of said subdivision to the northeast corner of the platted roadway, thence southerly along the east line of said platted roadway to the easterly extension of the south line of said Block 3, thence westerly along said extension to the southeast corner of Lot 7, Block 3, thence northerly along the east line of Lot 7, a distance of 100' to the point of beginning. James G. and Denise A. Hennessy were also present. Presiding Commissioner Daleske stated that it appears that this vacation could block access to other properties, and Commissioners will not act on this vacation.

## **Sheriff**

Major Dean Noll and Lieutenant Kelly Lowe met with Commissioners to request that the sick leave policy be amended for the Sheriff's Office so that any unused sick leave would be "banked" for sheriff's office employees to use, at the Sheriff's discretion, if an employee has exhausted their accrued sick leave. Commissioners will review the current policy and reach a decision pertaining to this matter. Discussion was also given to the need for additional storage space for confiscated merchandise,

## **Woodland Road**

A citizen who resides on Woodland Road met with Commissioners to indicate erosion problems along that road; Commissioner Harms stated that he will look at the area for possible maintenance.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 11/18/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**November 18, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on November 18, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 11/12/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Transportation Advisory Commission (TAC) Board**

Presiding Commissioner Daleske stated that a vacancy exists on the Transportation Advisory Commission (TAC) Board due to the resignation of Randy Pogue. District 2 Commissioner Scott Harms made the motion to appoint Eddie Simons to fill this vacancy, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

## **E-911**

E-911 Director Jessica Mayfield met with Commissioners to discuss the current system that is utilized for radio communication with the sheriff's office and all emergency departments within the County and the need that exists to upgrade this equipment. Major Dean Noll was also present. A telephone conference call was conducted with Drew Steward of CentralSquare to discuss options and cost projections for a new system. Further discussion will continue in this matter.

## **2025 Budget Preparation**

Commissioners began preparation of the 2025 budget today. Discussion was given salary and benefits for employees for fiscal year 2025. Each official and department head will meet with Commissioners to discuss their 2025 budget requests.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/2/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

**Signatures**



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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

**December 02, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 2, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 11/18/2024; District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **McLaughlin Avenue**

A resident met with Commissioners to discuss the road condition of McLaughlin Avenue. Commissioner Berry indicated that maintenance of this area will occur as time allows.

## **Bid Opening - Used Motorgrader**

The bid opening was held for the purchase of a used motorgrader for Road District #2. One bid was received for this equipment, from Martin Equipment Company, in the amount of \$230,550.00. District 2 Commissioner Scott Harms made the motion to accept the bid as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Benton County Senior Citizens Services Board**

A letter was received from the Benton County Senior Citizens Services Board concerning a board appointment for that entity; the Board has recommended the reappointment of Susan Kyle. District 1 Commissioner Larry Berry made the motion to reappoint Susan Kyle to this Board, for a new 4-year term beginning January 1, 2025. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **2025 Budget Preparation**

Commissioners began the 2025 budget process today; meetings will be held with each official and department head.

## **County Clerk Budget Requests**

County Clerk Susan Porterfield met with Commissioners to present her 2025 budget requests. This included budgets for the Elections Division, HAVA Fund, and Election Services Fund.

## **Bid Opening - Electronic Poll Books**

The bid opening was held for electronic poll books for the Elections Division of the County Clerk's Office. One

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bid was received for this equipment, from Henry M. Adkins and Son, Inc., in the amount of \$13,460.00 Upon the recommendation of County Clerk Susan Porterfield, District 2 Commissioner Scott Harms made the motion to accept the bid as presented, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report. The County Clerk submitted monthly budget reports for each department; bills were presented for approval and payment.

### **Treasurer Budget Requests**

Treasurer Rick Renno met with Commissioners to present his 2025 budget requests.

### **Sheriff**

Sheriff Eric Knox met with Commissioners to discuss a proposal to hire an outside attorney to handle specific legal issues pertaining to his department. Discussion was also given to the storage building that he would like to have constructed to house confiscated property.

### **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/3/2024. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2 p.m.

### **Signatures**

  
Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**December 03, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:30 a.m. on December 3, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/02/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **2025 Budget Preparation**

Commissioners continued meetings today with officials and department heads, in preparation of the 2025 budget.

## **Coroner Budget**

Coroner Weston Miller met with Commissioners to present his 2025 budget requests.

## **David Malecki**

David Malecki is present at today's meeting.


## **E-911 Budget**

E-911 Director Jessica Mayfield met with Commissioners to present her 2025 budget requests.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/5/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 10:45 a.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**December 05, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:30 a.m. on December 5, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/3/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **2025 Budget Preparation**

Preparation of the 2025 budget continued today.

## **Recorder Budget**

County Recorder Carla Brown met with Commissioners to present her 2025 budget requests; this included the budget for the Recorder User Fund.

## **Road District Budget**

Commissioners discussed the 2025 projected budgets for Road Districts 1 and 2.

## **Public Administrator Budget**

Commissioners discussed the 2025 budget requests as submitted by Public Administrator Lori Schroder.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/6/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:30 a.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner



# **Benton County Commission**

**December 06, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:30 a.m. on December 6, 2024 at the Board Room. Attendance: Larry Berry, Absent: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/5/2024. Presiding Commissioner Steve Daleske seconded the motion. The motion passed by vote: Scott Harms (Yes) and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **2025 Budget Preparation**

Preparation of the 2025 budget continued today.

## **Commissioner Present**

Commissioner Larry Berry is now present.

## **Assessor Budget**

Assessor Jim Hansen met with Commissioners to present his 2025 budget requests for the assessment fund.

## **Other Budgets**

Commissioners discussed the 2025 budgets for County Commission, Custodian, Courthouse, Adult Abuse, and Capital Improvement.

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/9/2024. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:10 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**December 09, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 9, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/6/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **County Clerk Report**

The County Clerk presented monthly tax abatements for approval; bills were submitted for approval and payment.

## **2025 Budget Preparation**

Preparation of the 2025 budget continued today.

## **Prosecuting Attorney Budget**

Prosecuting Attorney Rod Richardson met with Commissioners to present his 2025 budget requests; this included budgets for the Prosecuting Attorney Training, County Law Enforcement Restitution, and Administrative Handling Costs funds.

## **Benton County Economic Development**

Benton County Economic Development Director Jo Ann Lane met with Commissioners to present her monthly report of economic development efforts within the County.

## **Collector Budget**

Collector David Brodersen met with Commissioners to present his 2025 budget requests; this included the budget for the Collector's Tax Maintenance Fund.

## **Adjournment**

District 1 Commissioner Larry Berry Ordered that the commission adjourn until 12/11/2024. Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 12 p.m.

**Signatures**



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Steve Daleske, Presiding Commissioner

# **Benton County Commission**

**December 11, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 11, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval Of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/9/24. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes); Scott Harms (Yes); and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **Economic Development Budget**

The Commissioners met with Benton County Economic Development Director Jo Ann Lane to discuss her proposed budget for 2025.

## **Proposed AVL Program**

The Commissioners met with E-911 Director Jessica Mayfield and TectronIQ representatives Rachel Wolf and Ryan Green, to discuss the proposed AVL (Automatic Vehicle Location) Program that has been submitted by CentralSquare.

## **Fuel Bid**

District 2 Commissioner Scott Harms made the motion to approve the bid from MFA Oil Company for diesel fuel for Road District #2 at a cost of \$2.68 per gallon; District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bid was received from Warsaw Oil Company at a cost of \$2.71 per gallon; the County accepted the low bid price.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/12/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 11:20 a.m.

## **Signatures**

  
Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**December 12, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 10:30 a.m. on December 12, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/11/2024, District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **2025 Budget Preparation**

Preparation of the 2025 budget continued today.

## **Extension Council Budget**

Members of the Benton County Extension Council met with Commissioners today to discuss their 2025 budget requests for the Extension Office. Those present included Leslie Dickerson, Caitlin Dill, Rob Exendine, Allison Gunter, and Amie Breshears.

## **Mike Keith Insurance, Inc.**

Mike Keith Insurance, Inc. representative Christian DeLozier met with Commissioners to present the 2025 property and liability insurance proposal, noting an increase in premium of 17% from 2024. A schedule of property and premium breakdown was include for each type of coverage. District 1 Commissioner Larry Berry made the motion to renew the annual property and liability insurance coverage with Mike Keith Insurance, Inc., at an annual cost of \$362,812, which includes the premium for terrorism insurance. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/16/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 1 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

**December 16, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 16, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/12/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki was present at today's meeting.

## **2025 Budget Preparation**

Commissioners continued preparation of the 2025 budget today, reviewing information that has been submitted by officials and department heads. Presiding Commissioner Daleske also noted that the meeting that was scheduled today with Sheriff Knox has been rescheduled to Wednesday due to a family emergency.

## **Fuel Bids**

District 1 Commissioner Larry Berry made the motion to approve the bid for unleaded gasoline for Road District #1 from Warsaw Oil Company at a cost of \$2.32 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from Zollicker Oil Company at a cost of \$2.35 per gallon, and from MFA Oil Company at a cost of \$2.45 per gallon; the County accepted the low bid price.

District 1 Commissioner Larry Berry made the motion to approve the bid for diesel fuel for Road District #1 from Warsaw Oil Company at a cost of \$2.68 per gallon; District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes). Other bids were received from Zollicker Oil Company at a cost of \$2.71 per gallon, and from MFA Oil Company at a cost of \$2.67 per gallon; the County accepted the bid most advantageous to the County.

## **Resolution for Allegiance Pay for Employees**

Commissioners discussed the adoption of a resolution that would allow for allegiance compensation for County employees. District 2 Commissioner Scott Harms made the motion to approve the Resolution as presented, and to adopt a criteria under the American Rescue Plan Act Fund, to allocate payment to employees. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **County Clerk Report**

The County Clerk submitted bills for approval and payment; she also noted that a budget amendment has been scheduled for December 30, at 10 a.m.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/18/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:30 p.m.

### **Signatures**

  
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Steve Daleske  
Presiding Commissioner



# **Benton County Commission**

**December 18, 2024**

## **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 18, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

## **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/16/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

## **David Malecki**

David Malecki is present at today's meeting.

## **2025 Budget Preparation**

Commissioners continued preparation of the 2025 budget today; meetings were held with elected officials.

## **Sheriff Budget**

Sheriff Eric Knox met with Commissioners to present his 2025 budget requests. Major Dean Noll and Administrative Assistant Susan Roberts were also present. Discussion of budgets included Law Enforcement Training, Deputy Sheriff Supplemental Salary, DARE, Sheriff Civil, Sheriff Revolving, Inmate Security, and Law Enforcement Sales Tax funds.

## **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/23/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:20 p.m.

## **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **December 23, 2024**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 23, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 2 Commissioner Scott Harms made the motion to approve prior minutes dated 12/18/2024. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **2025 Budget Preparation**

Commissioners continued preparation of the 2025 budget today; information that has been received from officials and department heads was reviewed.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 12/30/2024. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 3 p.m.

### **Signatures**

  
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Steve Daleske  
Presiding Commissioner

# **Benton County Commission**

## **December 30, 2024**

### **Convene**

Presiding Commissioner Steve Daleske called the meeting of the Benton County Commission to order at 9:00 a.m. on December 30, 2024 at the Board Room. Attendance: Larry Berry, Present: Scott Harms, Present: Steve Daleske, Present.

### **Approval of Prior Minutes**

District 1 Commissioner Larry Berry made the motion to approve prior minutes dated 12/23/2024. District 2 Commissioner Scott Harms seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **David Malecki**

David Malecki is present at today's meeting.

### **2025 Budget Preparation**

Commissioners continued preparation of the 2025 budget today, reviewing revenues and expenditures as submitted by officials and department heads.

### **Prosecuting Attorney Budget Review**

Prosecuting Attorney Rod Richardson met with Commissioners to review his 2025 budget requests.

### **Budget Amendment**

County Clerk Susan Porterfield presented information for the final budget amendment for 2024; this budget amendment was necessary due to unforeseen revenues and expenses. District 2 Commissioner Scott Harms made the motion to approve the budget amendment as submitted, District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **General Investments Fund/Long Range Plan**

Commissioners discussed the current fund balance of General Revenue and the projected expenditures that will be necessary for maintenance and upkeep of County facilities in the near future. District 2 Commissioner Scott Harms made the motion to transfer \$1,000,000 from General Revenue to General Investments, as a way of earmarking money for necessary improvements. District 1 Commissioner Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), and Steve Daleske (Yes).

### **Treasurer and County Clerk Reports**

The Treasurer presented his weekly financial report; the County Clerk submitted bills for approval and payment.

### **Assessor Budget Review**

Commissioners met with Assessor Jim Hansen to review his 2025 budget requests.

### **Adjournment**

District 2 Commissioner Scott Harms Ordered that the commission adjourn until 1/2/2025. Larry Berry seconded the motion. The motion passed by vote: Larry Berry (Yes), Scott Harms (Yes), Steve Daleske (Yes). Meeting adjourned at 2:47 p.m.

### **Signatures**

  
Steve Daleske  
Presiding Commissioner